

**OCCIDENTAL COLLEGE  
EXTERNAL MEMORANDUM OF AGREEMENT**

**WHEREAS, Occidental College, Peace Over Violence, the Center for the Pacific Asian Family, the Los Angeles Gender Center, and the Los Angeles Police Department Northeast Area have come together to collaborate and to make an application for Office on Violence Against Women (OVW) Grants to Reduce Sexual Assault, Domestic Violence, Dating Violence, and Stalking on Campus Program; and**

**WHEREAS, the partners listed below have agreed to enter into a collaborative agreement in which Occidental College will be the lead agency and named applicant and the other agencies will be partners in this application; and,**

**WHEREAS, the partners herein desire to enter into a Memorandum of Agreement (MOA) setting forth the services to be provided by the collaborative; and,**

**WHEREAS, the application prepared and approved by the collaborative through its partners is to be submitted to the Office on Violence Against Women on or before March 7, 2018.**

***I) Description of Partner Agencies***

Occidental College is a selective, private, liberal arts college. The College currently enrolls 2,062 undergraduate students with 46% in-state students, 46% attending from 46 other US States, the District of Columbia, and other US Territories, and 7% international students from 25 countries. The student community is made up of 57% female students and 43% male students. Students of color make up 42% of the student body and include 8.58 % Black or African American, 18.67 % Asian, 12.8 % Hispanic or Latino, 1.02 % American Indian or Alaska Native, and 0.92 % Native Hawaiian or Pacific Islander. The College has a three-year live-on campus requirement, with 78.6% of students living in college-owned housing. The College established Project for a Sexual Assault Free Environment (SAFE) in 2003. Project SAFE is a college office under the Emmons Wellness Center that provides resources, advocacy, and educational programming related to issues of sexual assault, dating and domestic violence, and stalking. Our goal is to create a safe and open environment in which discussion of issues surrounding sexual assault is encouraged and ongoing. Project SAFE provides confidential support for survivors of sexual violence to include training and programs that educate the community around topics of sexual violence to prevent its occurrence at Occidental College.

Peace Over Violence (POV) is the local Rape Crisis Center for Occidental College. Peace Over Violence has a mission to *build healthy relationships, families and communities free from sexual, domestic and interpersonal violence.*

To meet this mission, POV strives to ensure effective intervention services (i.e., counseling, case management, legal services, emergency response) with the primary purposes of healing, support and recovery for victims of domestic, sexual, and interpersonal violence. Peace Over Violence also provides prevention strategies toward the elimination of violence in our community with the purpose of creating a safe and supportive environment for victims. Services include:

- The 24-Hour Rape and Battering Hotline, which first began as a grassroots, community project in 1971, and has trained staff and volunteers who provide crisis counseling, referral and information to over 15,000 callers each year. For callers who require further or in-depth assistance, POV offers in-person counseling, support groups, case management and advocacy free of charge to all victims of interpersonal violence.
- Emergency Response Services the sexual assault response team (SART) and domestic abuse response team (DART), are in-person emergency response that may be dispatched to victims at law enforcement or medical facilities through the hotline, or via calls directly from our partners in law enforcement or medical personnel. The SART and DART responses have been in place at POV for the past 40 years, and encompass counseling, advocacy and accompaniment for victims from the time of injury through their healing and resolution. The SART and DART clients receive ongoing case management, counseling and advocacy for years as their cases are resolved. The POV's SART and DART personnel also convene regular meetings and trainings with law enforcement, medical, social work, social service and others to ensure that services to victims are coordinated and of highest standards.

Peace Over Violence Legal Advocacy Project (LAP) for civil matters related to violence against women has been in place for victims of domestic violence, sexual assault, stalking and dating violence continuously over the past ten years. Services are designed to empower survivors through resolution of legal issues faced by each victim, as well as help victims build knowledge and skills that will support their recovery as they address their legal challenges. Among the legal matters commonly arising from abuse and violence are child custody, dissolution of marriage, immigration, housing, employment, business matters, restraining orders, and other issues. Through the POV project, victims receive free civil legal assistance from trained advocates and from attorneys.

Center for the Pacific Asian Family (CPAF) is a non-profit organization recognized nationally for its pioneering work in domestic violence, sexual assault and child abuse services in the Los Angeles Asian and Pacific Islander (API) communities. The CPAF's mission is to *build healthy and safe communities by addressing the root causes and the consequences of family violence and violence against women* to ultimately achieve their vision of an API community that embraces healthy relationships and works in partnership with other communities to eradicate

all forms of violence. The CPAF's program began in 1978 with the work of one Filipina American woman named Nilda Rimonte, who found no options for help available for immigrant API women who were experiencing interpersonal violence. The CPAF's intervention efforts include operating the only API-language crisis hotline for survivors of sexual assault and domestic violence in Southern California, and the only rape crisis center tailored for API survivors in California. Over the past year, CPAF responded to 4,640 crisis calls in 22 languages. Through community outreach and engagement, CPAF offers trainings and presentations to increase language access and build capacity in the community.

Los Angeles Gender Center (LAGC) was founded in 1992 by Marie Keller and a group of skilled therapists to provide culturally sensitive therapy to transgender individuals and their communities. Today they work to provide services for individuals and communities with diverse genders and sexualities in the Los Angeles Area. The LAGC provides comprehensive services for youth and adolescents through their Child and Adolescent Program founded in 2007, which collaborates with schools, families, medical care, and other agencies for their clients. With over 20 years of experience and a wide scope of expertise including sexual assault and domestic violence, the therapists at LAGC provide educational training and presentations to educate the community. The LAGC is committed to the advocacy and empowerment of LGBT individuals and communities.

The Mission of the Los Angeles Police Department, Northeast Area (LAPD) is to "safeguard the lives and property of the people we serve, to reduce the incidence and fear of crime, and to enhance public safety while working with the diverse communities to improve their quality of life. Our mandate is to do so with honor and integrity, while at all times conducting ourselves with the highest ethical standards to maintain public confidence." Northeast Area covers 29 square miles, a population of 250,000 and has approximately 280 sworn personnel, which includes uniform officers and detectives. Through close partnerships with organizations such as Peace Over Violence, Northeast Area has been an integral part of SART and DART for many years. Officers have worked to cross train Crisis Counselors for the LA Rape and Battering hotline and help in community policing efforts to prevent sexual and interpersonal violence.

## ***II) History of Relationship***

Peace Over Violence was instrumental with helping Occidental College conceptualize and implement the Project SAFE prevention program in 2003. During the early phases of the partnership, POV trained student staff and provided insight into policy development and victim support services. The well-respected organization now trains our Project SAFE student staff annually in delivering prevention workshops and crisis intervention response. Peace Over Violence has also trained the professional staff of Project SAFE as state certified confidential Crisis Intervention Counselor/Advocates in order to provide a more seamless referral process for

campus victim/survivors. The organization has served as a key partner in collaborating on community programs such as Denim Day and delivering empowerment/self-defense workshops on campus.

The LAP is a division of Peace Over Violence that began collaborating directly with Project SAFE in the past year to provide legal consultation and direct referral services to student survivors and to provide educational and training material as part of Project SAFE's on-campus program.

The CPAF began collaborating with Project SAFE at Occidental College over the last two years. The organization assisted in developing a partnership with the International Programs Office at Occidental College to begin developing culturally competent educational materials and trainings for API-identified incoming International students on topics of sexual assault, active bystander intervention, and healthy relationships. Additionally, students from API identity clubs on campus approached Project SAFE with a desire to have culturally specific trainings and CPAF staff were able to provide consultation. The expertise at CPAF will be invaluable as Project SAFE pursues initiatives to better serve and address the needs of underrepresented communities at Occidental College.

The LAGC began communication with Occidental College in 2017 through Emmons Health and Wellness Center. The LAGC are enthusiastic to meet a need on Occidental College's campus for professional development of staff regarding lesbian, gay, bisexual, transgender, questioning + (LGBTQ+) development of staff regarding LGBTQ+ empowerment and education. The LAGC will provide the campus with technical assistance in supporting LGBTQ+ population through professional staff training and direct service to interested individuals and communities. Project SAFE and Emmons Wellness Center are committed to the continued development of the relationship between the college and the LAGC.

The Northeast Area of LAPD and Occidental College have enjoyed a 20 plus year successful relationship. Northeast Area conducts routine patrols of the neighborhood and the campus. The Northeast Area is a willing, generous partner and has dedicated time to educate Occidental College students and staff about their policies and share current crime information in the area. The Senior Lead Officer (SLO) is invited annually to the all community (college community and neighboring community) meetings hosted by Occidental College to discuss issues such as noise nuisances, safety, etc. Northeast Area has been an integral partner in supporting Occidental College efforts in halting campus sexual assault and assisting with the prosecution of assailants.

The aforementioned partners, will, during a three year project period, further the program to achieve the following four goals: 1) Maintain and streamline a Coordinated Community Response Team (CCRT) to develop and enhance policies, procedures, and response to violence

against women; 2) Provide comprehensive direct services to victims/survivors of sexual assault, domestic violence, dating violence and stalking which will include crisis intervention, short term support, advocacy, case management and accompaniment services; 3) Improve culturally-specific comprehensive direct services to students of marginalized identities that experience sexual assault, domestic violence, dating violence and stalking; 4) Engage Occidental community members in local prevention and educational initiatives.

### ***III) Development of Application***

The Occidental College grant writing team met with several LAPD representatives at Northeast Area to re-establish commitment to the partnership. Ongoing collaboration with Occidental College's Campus Safety Department serving on the LAPD Community Policing Advisory Board strengthens this partnership. The Occidental College grant team stays in frequent contact with POV staff throughout the year and utilizes this open line of communication to re-visit goals of the partnership and update responsibilities. Recent collaborations with POV include training Project SAFE student staff in basic crisis intervention and prevention education and an empowerment based self-defense class. The grant writing team also met with CPAF and the LAGC to introduce the MOA and bolster the College's relationship with the organizations to further the work of Project SAFE and establish goals for the partnerships.

### ***IV) Roles and Responsibilities***

NOW, THEREFORE, it is hereby agreed by and between the partners as follows:

1) **Occidental College** will provide **support and on campus services** for victims/survivors of sexual assault, domestic violence, dating violence and stalking on Occidental College campus and in the community in cases that involve Occidental College students. Support and on campus services includes but is not limited to the following: emergency first responder response, advocacy for any student impacted by sexual violence, advising through the campus Title IX grievance process, relocation through campus housing, medical and counseling services, academic flexibility support and services. The Project Coordinator for the College will serve as the lead manager for community partner's collaboration efforts through the implementation of the CCRT. Occidental College CCRT will be represented by an established college committee called the Campus Committee on Sexual Responsibility & Misconduct (CCSRM) Committee. The meetings will be held once a semester while subcommittee meetings will be held monthly. The Project Coordinator will meet with each partner once per grant reporting cycle to collect data on services and evaluate the progress of the partnership. Occidental College will contribute resources through office budget funds, time, project staff and office space in order achieve the goals outlined in this MOA.

2) **Peace Over Violence** will provide **technical assistance and training** on a fee-for-service basis including, but not limited to the following:

- Train Project SAFE student staff annually in:
  - Basic Crisis Counseling for sexual assault, domestic violence, dating violence, and stalking; and,
  - Resource and Referral.
- Train 1-2 new Project SAFE professional staff upon successful screening by POV staff through their Counselor/Advocate certification program;
- Provide training in crisis response, post-traumatic stress syndrome, referral and information for the following Occidental College Departments/Group (This training will be at the request of the Occidental College and shall be scheduled by mutual agreement of the parties):
  - Campus Safety;
  - Title IX Coordinator and Conduct Officers;
  - Residential Education and Housing Services;
  - Health Center and Counseling staff; and,
  - Other groups as identified by the Occidental College.
- Provide technical assistance and training as needed for fee-for-service, to ensure effective and victim-sensitive intervention and prevention services;
- Serve as an active member of the CCRT to formulate, plan, and implement policy and protocols to reduce sexual and interpersonal violence. The CCRT will meet once per semester. Members will also be asked to cross-train one another in their field of expertise;
- Serve as 24-hour, on-call crisis intervention and after-hours accompaniment support for Occidental College students through the LA Rape and Battering hotline; and,
- Meet with the Project Coordinator at least once per grant reporting cycle to report data on services used (while maintaining confidentiality of victim/survivor/perpetrator identity). Such reports shall include, but not be limited to, the following information:
  - The number of calls, inquiries and other related contacts with members of the college's community made or received in connection with services outlined in this agreement. The nature of the contacts, including the types of contacts, services provided and types of assaults reported. The purpose of sharing this data is to provide the college with information needed for the semi-annual grant reports.

3) The POV's **Legal Advocacy Project** will provide **training, consultation, and direct legal support** for student survivors through the direct referral system already established with POV.

- The training will be conducted on a fee-for-service basis and will include topics such as, but not limited to:
  - Criminal sexual assault cases;
  - Applying for and process obtaining restraining orders;

- Legal safety planning;
- Immigration and visa issues for survivors;
- Domestic and dating violence and the legal system; and,
- Civil cases (defamation, suits against the colleges, etc.).
- Consultation and direct survivor support will include, but is not limited to:
  - Immigration and visa issues for international and undocumented students;
  - Criminal cases;
  - Restraining order applications and hearings;
  - Court accompaniments; and,
  - Civil cases involving survivors and respondents.
- Two POV Representatives from Intervention Division and LAP will serve as active members of the Coordinated Community Response Team (CCRT) to formulate, plan, and implement policy and protocols to reduce sexual and interpersonal violence. The CCRT will meet once per semester. Members will also be asked to cross train one another in their field of expertise.

**4) Center for the Pacific Asian Family will provide culturally-specific support and advocacy services for international and API-identified victims/survivors of sexual assault, domestic violence, dating violence and stalking on Occidental College campus and in the community in cases that involve Occidental College students. Culturally-specific support and advocacy includes but is not limited to the following:**

- Advocacy for victim/survivors, when applicable, through Occidental Title IX system and/or California criminal justice system;
  - Legal assistance and consultation;
  - Case management;
  - Court accompaniment; and,
  - Translation and language-specific services
- Culturally competent training for Project SAFE professional and student staff, and other Occidental College offices as necessary and/or appropriate;
- Other technical assistance and training, as needed to ensure for effective and victim-sensitive intervention and prevention services; and,
- Serve as an active member of the CCRT to formulate, plan, and implement policy and protocols to reduce sexual and interpersonal violence. The CCRT will meet once per semester.

**5) The Los Angeles Gender Center will provide culturally-specific support and case management for LGBTQ+ survivors of sexual assault, domestic violence, dating violence, and stalking. Culturally-specific support and advocacy includes but is not limited to the following:**

- Advocacy for LGBTQ+ victim/survivors including therapy, support, and collaboration with other agencies as needed;

- Training culturally specific to LGBTQ+ services, referral, and information for the following College Departments/Groups: CCRT, Campus Safety, Title IX Coordinator and Conduct Officers, Residential Education and Housing Services, Wellness Center Medical and Counseling staff, Peer Educators and other groups as identified by Occidental College (These trainings will be at the request of the Occidental College and shall be scheduled by mutual agreement of the parties.);
- Provide other technical assistance and training, as needed to ensure for effective and survivor-centered intervention and prevention services; and,
- Meet with the Project Coordinator at least once per grant reporting cycle to report data on services used (while maintaining confidentiality of victim/survivor/perpetrator identity). Such reports shall include, but not be limited to, the following information:
  - The number of calls, inquires and other related contacts with members of the college's community made or received in connection with services outline in this agreement. The nature of the contacts, including the types of contacts, services provided and types of assaults reported. The purpose of sharing this data is to provide the college with information needed for the semi-annual grant reports.

**6) The Los Angeles Police Department Northeast Area will participate in the coordinated community response program** for victims/survivors of sexual assault, domestic violence, dating violence and stalking on Occidental College campus and in the community in cases that involve Occidental College students. Participation in the coordinated community response program includes but is not limited to the following:

- Serve as an active member of the Coordinated CCRT to formulate, plan, and implement policy and protocols to reduce violence against women. The CCRT will meet once per semester. Members will provide training and education to one another in their field of experience; and,
- Liaise with a campus Survivor Advocate to streamline criminal justice reporting processes for Occidental College student survivors.

**7) All partners agree to collaborate through participating in the CCRT team.** Occidental College CCRT, named the CCSRM, will meet once per semester and/or as needed as an entire body to develop, review, and revise campus policies, protocols and procedures for addressing violence against women. Additional subcommittees will meet on a monthly basis to ensure implementation goals are being met. The partners are committed to building institutional capacity to sustain the CCSRM if and when the grant funds are no longer available.



#### ***V) Timeline***

The roles and responsibilities described above are contingent on **Occidental College** receiving funds requested for the project described in the OVW grant application. Responsibilities under this Memorandum of Understanding would coincide with the grant period, anticipated to be **October 1, 2018 through October 1, 2021.**

#### ***VI) Commitment to Partnership***

- 1) The collaboration service area includes **Occidental College**, located in the **Eagle Rock community of Los Angeles, California.**
- 2) The partners agree to collaborate and provide **on-campus and off-campus support and advocacy services, as well as coordinate efforts** to support victims of **sexual assault, domestic violence, dating violence and stalking** pursuant to the program narrative of the grant application attached to this MOA.
- 3) Compensation for [non-lead] partners' contribution to this project will be provided as outlined in the attached OVW budget detail worksheet.
- 4) We, the undersigned have read and agree with this MOA. Further, we have reviewed the proposed project and approve it.

By \_\_\_\_\_  
Rob Flot  
Vice President of Student Affairs  
Dean of Students  
Occidental College

Date \_\_\_\_\_

By \_\_\_\_\_  
Patti Giggans  
Executive Director  
Peace Over Violence  
Legal Advocacy Project

Date \_\_\_\_\_

By \_\_\_\_\_  
Aydin Olson-Kennedy  
Executive Director  
The Los Angeles Gender Center


Date \_\_\_\_\_

By \_\_\_\_\_  
Debra Suh  
Executive Director  
Center for the Pacific Asian Family

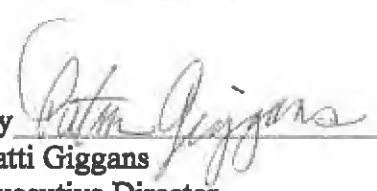
Date \_\_\_\_\_

By  \_\_\_\_\_  
Charlie Beck  
Chief of Police  
Los Angeles Police Department


Date 3/8/18 \_\_\_\_\_

By   
Rob Flot  
VP Student Affairs  
Dean of Students  
Occidental College

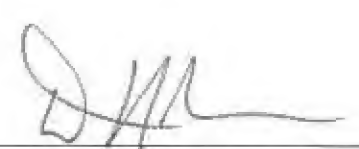
Date 3/6/18

By   
Patti Giggans  
Executive Director  
Peace Over Violence

Date 3/6/18

By   
Aydin Olson-Kennedy,  
Executive Director  
The Los Angeles Gender Center

Date 3/6/18

By   
Debra Suh  
Executive Director  
Center for the Pacific Asian Family

Date 3/1/18

By \_\_\_\_\_  
Charlie Beck  
Chief of Police  
Los Angeles Police Department

Date \_\_\_\_\_